



Maine Library of Geographic Information Board Meeting
Minutes
11/20/2024 1:00 PM In Person and Online

Seat #	Attending	Present/Online	Notes
1	Sharon Horne	X	
2	Brian Guerrette	X	
4	Nate Kane	X	
5	Vinton Valentine	X	
6	Gregory Copeland	X	
7	<i>Vacant, Statewide Association of Municipalities</i>		
8	Leticia vanVuuren	X	
9	Walter Anderson	X	
10	<i>Vacant, Reals Estate and Development</i>		
11	Sarah Haggerty	X	
12	<i>Vacant, Public Utilities</i>		
13	Aaron Weston	X	
14	Patrick Cunningham		
15	Mal Carey	X	
16	Maria Jacques	X	
Staff:			
Jay Clark, Executive Director			
Guests:			
Joe Young			
Avi Rude			
Bob Bistrais			



Agenda

12:00 PM - Lunch at Britt's on our own (optional)

Several Board members attended.

1:00 PM - Meeting Begins

Roll Call - Leticia

11 Members present

Minutes of Last Meeting - Leticia

GregC moved, SarahH seconded 11 members approved.

1:05 Executive Directors Report - Jay

The report covered

News of the month. Mal asked if the Vexcel license would be acceptable to the law and Library tradition. Jay replied that it was in the AG's office, and they would decide how the contract would be let.

There was discussion on the state of the MRS Parcel pilot.

During the budget discussion Brian and Jay had a brief conversation about the budget amount. They agreed to look at the issue in the next week.

Usage statistics over the year were presented. There was general discussion of some of the issues raised by the usage and how the dependency on the Azure migration is affecting services now. There was discussion of the need to better understand who is downloading data from the GeoLibrary.

Jay presented highlights of the annual report draft that has been circulated to the Board previously. Brian had some specific changes he wants to make; any other changes need to be sent to Jay by 12/05/2024.

Jay discussed the options for strategic planning and there was general consensus that the Board would take on the task of updating the Strategic Plan.



1:30 Discussion of Annual Report - As noted above.

2:00 Discussion of Strategic Planning

Jay asked 3 questions of the Board:

1. Can we agree to take up doing a strategic planning update without consultants?
The consensus was YES
2. Can we produce an update by 6/25 and every ? years after?
The time frame was determined between 3 and 5 years, with the suggestion from Brian that the schedule be set so the Strategy will inform the Program Plan, so it should be updated as needed to keep the tactics coherent.
3. Can we find 3 Volunteers + Leticia and Jay?
Yes
Greg, Mal, Sarah will work on the Strategic Plan

In addition, Maria, Greg, Jay, Leticia, Jay, Leticia and Claire K agreed to work on the web site.

Jay asked Nate if he would be available for technical consultations, and he agreed.

Jay will set up invitations to the working groups for a brief discussion before the Holidays if it works for everyone.

2:30 New Business There was no new business.

3:00 Adjourn. Greg moved to adjourn. Aaron seconded. All voted yes.